Program Chart/Syllabi

Medical Assistant/Phlebotomy

Kaduceus Adult Career Education

Medical Assistant (CMAC) + Phlebotomy (PTC) Dual Certification

Week One

Coursework	Coursework Title	In Class	Self Study	Total Hours
101	The History of Medicine	8	3	11

Week Two

Coursework	Coursework Title	In Class	Self Study	Total Hours
102	Introduction to the Health Care Team	8	3	11

Week Three

Coursework	Coursework Title	In Class	Self Study	Total Hours
103	Basic Medical Math and Medical Terminology	8	3	11

Week Four

Coursework	Coursework Title	In Class	Self Study	Total Hours
104	Introduction to Pharmacology	8	3	11

Week Five

Coursework	Coursework Title	In Class	Self Study	Total Hours
105	Medical Law and Ethics	8	3	11

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Week Six

Coursework	Coursework Title	In Class	Self Study	Total Hours
106	Patient Communication	8	3	11

Week Seven

Coursework	Coursework Title	In Class	Self Study	Total Hours
107	Diagnostic Labs	8	3	11

Week Eight

Coursework	Coursework Title	In Class	Self Study	Total Hours
108	Patient Safety and Emergency Treatments Wound Care	8	3	11

Week Nine

Coursework	Coursework Title	In Class	Self Study	Total Hours
109	Phlebotomy	8	3	11

Week Ten

Coursework	Coursework Title	In Class	Self Study	Total Hours
110	Medical Office	8	3	11

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Week Eleven

Coursework	Coursework Title	In Class	Self Study	Total Hours
111	Human Body I	8	3	11

Week Twelve

Coursework	Coursework Title	In Class	Self Study	Total Hours
112	Human Body II	8	3	11

Week Thirteen

Coursework	Coursework Title	In Class	Self Study	Total Hours
113	Patient Intake	8	3	11

Week Fourteen

Coursework	Coursework Title	In Class	Self Study	Total Hours
114	Physical Exams	8	3	11

Week Fifteen

Coursework	Coursework Title	In Class	Self Study	Total Hours
115	Fundamentals of Labs and Diagnoses	8	3	11

Week Sixteen

Coursework	Coursework Title	In Class	Self Study	Total Hours
116	Electrocardiography Overview	8	3	11
	TOTAL CUMULATIVE HOURS	**128**	**48**	**176**